

**Owen Sound Police Services Board
Public Meeting
Wednesday, May 23, 2018
OSPS Barclay Room**

Members Present:	G. Pierce (Chairman), I. Boddy, B. O’Leary, J. Sampson and B. Twaddle
Admin. Present:	Chief W. Sornberger, Inspector J. Fluney, Acting Inspector M. Dazé, Director K. Fluney and Director S. Bell-Matheson
Staff Present:	F. DeBoard
Media Present:	C. McCormack; Bayshore Broadcasting and Denis Langlois; Owen Sound Sun Times
Minutes:	K. Krampien

1. Call to Order

Chairman declared the Wednesday, May 23, 2018 meeting be called to order at 9:00 a.m. CARRIED

2. Approval of Agenda

*Moved by J. Sampson, seconded by B. Twaddle
“That the agenda dated May 23, 2018 be approved.” CARRIED*

3. Declaration of Conflict of Interest arising out of the matter listed on the agenda. HEARING NONE.

4. Presentations, deputations, and Public Question period. HEARING NONE.

5. Approval of Minutes

*Moved by B. O’Leary, seconded by B. Twaddle
“That the minutes dated April 25, 2018 be approved as distributed.” CARRIED*

6. Business arising out of the minutes dated April 25, 2018 Public Meeting. HEARING NONE.

7. Chairman’s Report

- Chairman Pierce congratulated Chief and staff on hosting an excellent Police Week and reported on many positive comments from members of the community.

- Some Board members will be attending the OAPSB conference the next 3 days which is being held at the Blue Mountain Resort.

8. Reports from Inspector J. Fluney

(discussed Inspector J. Fluney's reports provided in correspondence package)

- The following reports were provided:
 - Collision Statistics
 - Lost Hours and Training
 - Traffic Enforcement
- There were no questions regarding the above named reports.

9. Reports from Acting Inspector Dazé

(discussed Acting Inspector Dazé's reports provided in correspondence package)

- The following reports were provided:
 - Auxiliary Unit – Chief continues to wait on clarification regarding this Unit as it relates to the SIU and hopes to have a report to the Board at next month's meeting.
 - Community Services Report – A/Dazé provided information on an event taking place during the July City hosted Harbourfest. OSPS will be conducting an event titled "Battle on the Bay". Planning is underway and more information will be provided in the near future.
 - Criminal Investigations Branch
 - Drug Enforcement
- There were no questions regarding the above named reports:

10. Moved by I. Boddy, seconded by B. O'Leary

"That the reports by Inspector J. Fluney and A/Insp. Dazé be accepted as presented."

CARRIED

11. Reports from Director of Civilian Services K. Fluney

(discussed Director K. Fluney's reports provided in correspondence package)

- The following reports were provided:
 - Board By-laws
 - Court – Chief provided clarification regarding previous meeting minutes regarding an MOU to cover wait times for prisoner transportation. The information given to us is incorrect and will not occur. We will not get paid for prisoner wait times however the new agreement being provided for transporting is helping OSPS.
 - Records
- There were no questions regarding the above named reports:

12. Report from Director of Corporate Service's S. Bell-Matheson

(discussed Director Bell-Matheson's report provided in correspondence package)

- There were no questions regarding the Corporate Service's report titled Calls for Service.
- Director Bell-Matheson provided a presentation: Communication Centre 9-1-1. A copy of this presentation will be kept on file should the Board wish to review.

- A brief question and answer period followed this presentation and the Chairman thanked Director Bell-Matheson.

**13. Report from Director of Information Technology Service's C. Hill
(discussed Director Hill's report provided in correspondence package)**

- Insp. J. Fluney in the absence of Director C. Hill provided the report titled Information Technology.
- There were no questions regarding the Information Technology Service's report.

14. Moved by B. O'Leary, seconded by I. Boddy

"That the reports by Director K. Fluney, Director Bell-Matheson and Director Hill be accepted as presented." **CARRIED**

15. Financial Report

- Chief advised the Board the budget is continuing with a small surplus. An issue remains with the Court budget line with one added person. OSPS is now providing security for POA court; Chief has allocated money for this from the part-time officers' budget line and not special constables. Part time Officer hours are sporadic on Mondays and Wednesdays.
- Chief explained the increase in part-time Civilian (dispatch) versus decrease in full-time.
- The Board account was reviewed. The process of clearing out bicycles has begun in preparation for Auction.
- There were no questions raised regarding the budget.

16. Chief's Report

- Chief will be attending the June annual OACP meeting held in Deerhurst. Discussions will involve:
 - Police Service Auxiliary Units – if there is no solution these units will not be used for patrol effective end of June
 - Cannabis Legislation – may move forward even if there is no approved screening device for Police (how will this be handled)
- Chief recapped all the events that took place during this years' Police Week. Chief for A Day, Chief's Citation Awards, KIDS Graduation, Shop with a Cop and Building Tours.
- There were no questions regarding the Chief's report.

17. Approval of Chief's Report

Moved by B. O'Leary, seconded by B. Twaddle

"That the Chief's report be accepted as Chief Sornberger presented." **CARRIED**

18. Other Business

- The Board and Chief had a discussion regarding the OPP year-end analysis included in the information package.
- There was no other business to be discussed.

19. Motion to Receive Information Package

Moved by B. Twaddle, seconded by J. Sampson

“That the Board Information Package dated May 23, 2018 be approved as circulated.”

CARRIED

20. Motion to Adjourn

Moved by B. Twaddle

“That the meeting of May 23, 2018 be declared terminated at 9:34 a.m. to move in-camera for the purposes of discussing personnel issues, matters involving public security and intimate financial or personal matters.” **CARRIED**

Next meeting:

Wednesday, June 27, 2018 at 9:00 a.m. O.S.P.S. 2nd Floor Meeting Room



Report to the Board: Collision Statistics

From: Inspector J. Fluney

Date: Tuesday, May 08, 2018

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April 2018 – Collision Statistics

Total Collisions:	(28)	Comments
Collisions - East side Owen Sound	12	Including 01 FTR, below
Collisions - West side Owen Sound	05	
Collisions - parking lots	11	Including 04 FTR, below
Fail to Remain Collisions	05	
Collisions referred to CRC	19	
Collisions investigated by OSPS	09	

The number of collisions stayed constant over last month. Inattentiveness and improper lane changes continue to be a significant contributor to these collisions.



Report to the Board: Lost Hours and Training

From: Inspector J. Fluney

Date: Tuesday, May 08, 2018

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 Twelve (12) fulltime members reported sick in April for a total of 29 complete or partial shifts, representing a total of 323 hours.

Month/Year	SICK/STD			WSIB		
	Number of Fulltime Members	Total Number of Shifts (complete and partial)	Total Number of Hours	Number of Members	Total Number of Shifts (complete and partial)	Total Number of Hours
April 2018	12	29	*323	0	0	0
March 2018	10	36	388	0	0	0
April 2017	11	20	230	0	0	0

*96 of these hours are due to medical leave of members with non work related injuries

One member is on long term disability from non work related injury.

One member is currently on modified duties from a non work related injury.

One member has had their short term disability expire and is now on long term.

Training:

- One member attended the Standard Field Sobriety Training course in Peel
- One member attended the Homicide course at OPC
- One member attended the Advanced CPIC course at OPC
- One member attended the ACIIS course in Toronto
- 15 members attended the Human Trafficking Conference hosted by OSPS
- One member attended the CPIC Terminal Operator Course at OPC
- 6 members received DNA Data Bank training



Report to the Board: Traffic Enforcement

From: Inspector J. Fluney

Date: Tuesday, May 08, 2018

<u>Platoon #1 – 4</u>		<u>Traffic Enforcement Officers</u>	
Highway Traffic Act: (includes CAIA)	113	Highway Traffic Act: (includes CAIA)	28
Compliance Reports:	34	Compliance Reports:	03
Recorded Cautions:	49	Recorded Cautions:	33
Liquor Licence Act:	15	Other POA/By-Law:	01
Criminal Code/ CDSA:	72	Foot Patrol (Downtown):	24
Other POA/By-Law:	13	Foot Patrol (High Schools):	02
Foot Patrol (Downtown):	103	Shifts Worked:	24
Foot Patrol (High Schools):	22		

R.I.D.E.

There were a total of 15 on-duty R.I.D.E. checks in April. Of the on-duty RIDE checks, Sgt. Sullivan's platoon (# 1) conducted 4; A/Sgt. Holovaci's platoon (# 2) conducted 4; Sgt. Baker's platoon (# 3) conducted 3; and A/Sgt. Rawn's platoon (# 4) conducted 4.

The combined statistics were:

On Duty R.I.D.E.

- 30 officers
- 14 hours
- 360 drivers checked
- 5 HTA charge/cautions
- 0 Impaired Driving/ Over 80 charge

Three drivers were charged with Impaired Driving/Over 80 during regular patrols.



Report to the Board: Auxiliary Unit

From: Sergeant Tom Sullivan

Date: Monday, May 14, 2018

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In April 2018 the Auxiliary Unit contributed 253 hours.

In addition to patrol hours, Auxiliary members assisted with: Human Trafficking Conference, IRD Training and use of force training.

This month the top two contributors had 33.5 hours and 27.5 hours.



Report to the Board: Community Services Office

From: Acting Inspector M. Dazé

Date: Monday, May 07, 2018

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April highlights for the Community Services Officer include:

- Concluded of the 2017-2018 KIDS program
- Fraud/Scam presentation given to a Seniors Home
- Presentation given to Ontario Camping Association regarding legal issues
- Presentation of drug trends/safety given to the Owen Sound Fire Dept.
- Participated in an elementary school lock down drill
- Conducted a bus safety refresher course for elementary school students
- Participated in debrief with a high school following a hold and secure incident
- Assisted in set up of the Human Trafficking Conference
- Continued teaching a safety awareness class at a local high school
- Gave a presentation on safe schools and drugs to educators during a professional development day



Report to the Board: Drug Enforcement

From: Acting Inspector M. Dazè

Date: Thursday, May 10, 2018

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April highlights for the Drug Unit include:

On April 10, 2018 the Drug Unit located a wanted female. With assistance of a Uniform Officer, the female was arrested. A quantity of fentanyl and methamphetamine were located. The female was charged with possession of fentanyl and methamphetamine for the purpose of trafficking.

In April the Drug Unit completed a 1 month investigation focusing on a male trafficking cocaine and methamphetamine in Owen Sound. With assistance from Uniform Officers and CIB Detectives, a traffic stop was conducted of a taxi transporting this male into Owen Sound. The male was found to be in possession of cocaine and methamphetamine that was concealed in his crotch area. Male was charged with possession of cocaine and methamphetamine for the purpose of trafficking. The female who was accompanying with charged with possession of marihuana.



Report to the Board: Board Bylaws

From: Director of Civilian Services – K. Fluney

Date: Friday, May 11, 2018

April 2018

TAXI

Total number of Taxi Driver's Licences Issued/Renewals	= 3
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 1
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 0

ADULT ENTERTAINMENT

Total number of Adult Entertainment Licences Issued	= 3
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

ALARMS

Invoices to be prepared for Chief's signature.



Report to the Board: Courts

From: Director of Civilian Services – K. Fluney

Date: Friday, May 11, 2018

Personnel:

Six Special Constables received DNA refresher training based on guidelines from the National DNA Data Bank.

Operational:

Custodies Transported during the month of April: OPP - 24, OSPS – 58 **TOTAL - 82**
Video /Audio appearances: 83
Meals provided to custodies: 76
Special Constable Total Hours: 1240.75

Issues, Concerns & Comments:

For the month of April there was a total of 8 hours wait time for the OPP Prisoner Transport Unit once they were notified that Owen Sound Courthouse prisoners were ready to be picked up.

Front Entrance Statistics:

- 19 knives identified and turned away (most of which were pocket knives).



Report to the Board: Records

From: Director of Civilian Services – K. Fluney

Date: Friday, May 11, 2018

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Local criminal record searches are being completed and sent back to the individuals within 2 to 3 weeks of submitting them.

There were approximately 842 people attend the front counter of the police service for the month of April.

There were a total of **1,419** bulk searches completed in April 2018.



Report to the Board: Calls for Service

From: Director of Corporate Services – S. Bell-Matheson

Date: Monday, May 14, 2018

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Calls for Service Owen Sound Police Service **April 2018**

OSPS	OTHER POLICE	FIRE	GREY	TOTAL
968	3421	248	98	3767

AVERAGE RESPONSE TIME IN MINUTES Owen Sound Police Service **April 2018**

PRIORITY 0 and 1

0 - officer needs assistance due to catastrophic event or emergency situation involving immediate danger to officer/public

1 - events require immediate police attendance due to potential danger and/or injury being present or imminent, usually event IN PROGRESS or SUSPECT PRESENT

SUN	MON	TUES	WED	THURS	FRI	SAT	Average
7:40	7:39	6:11	8:30	5:18	5:46	6:52	6:53

PRIORITY 2

Potential for imminent danger and/or injury is NOT a factor, non emergency events involving property/persons which recently occurred but SUSPECT IS NOT PRESENT but possibility of danger and/or injury/or suspect might still be in the area

SUN	MON	TUES	WED	THURS	FRI	SAT	Average
4:34	8:07	5:25	6:21	15:30	6:22	5:16	7:51

PRIORITY 3

Require police attention but potential for danger and/or injury IS NOT a factor, events ARE NOT in progress and suspect IS NOT PRESENT

SUN	MON	TUES	WED	THURS	FRI	SAT	Average
3:50	8:06	16:32	15:18	3:38	7:35	4:27	9:19

PRIORITY 4 – office initiated activity/event (ie/ foot patrol, traffic stops) or dated police information/assistance wherein event occurred a period of time BEFORE it was reported, NO suspect present

SUN	MON	TUES	WED	THURS	FRI	SAT	Average
4:25	3:14	4:57	2:03	1:31	3:47	4:20	3:24

OVERALL AVERAGE RESPONSE TIME FOR ALL PRIORITIES

Average
5:19

AVERAGE TIME OF ALL CALLS FROM ACCEPT TO CLOSE

SUN	MON	TUES	WED	THURS	FRI	SAT	Average
68:37	59:59	69:39	62:17	68:35	55:18	59:16	63:16

Communications Centre

9-1-1

A faint, circular logo for a police service is visible in the background. The words "POLICE SERVICE" are written in a circular path around the perimeter of the logo.

P-PSAP vs S-PSAP

- Primary Public Safety Access/Answer Point
 - Bruce and Grey County
 - Dryden
 - Port Hope
 - Cobourg
- Secondary Public Safety Access/Answer Point
 - Aylmer
- Population served = 300,000

First Responder Agencies 9-1-1 Calls Downstreamed To

- Barrie Fire
- Cambridge Ambulance
- Durham Regional Police
- Guelph Fire
- Kenora Ambulance
- Kenora Fire
- Lindsay Ambulance
- London Ambulance
- London OPP
- North Bay OPP
- Northern 9-1-1
- Orangeville Police
- Orillia OPP
- Peterborough Fire
- Smith Falls OPP
- Spectrum Communications

9-1-1 What's Your Emergency

Emergency 9-1-1 calls

- All 9-1-1 calls shall be answered with "9-1-1 What is your emergency?"
- Communicators are required to verify address and determine appropriate response
- Calls for service are assigned a priority from 0 to 4.
- Calls for service can be escalated depending on additional information received



STATS



- Total # of 9-1-1 Calls 47,283
- Total # of Administrative Calls* 47,462

* - # reflective of 18 hour days/5 days per week only

Calls answered on average 7.60 s

Average transfer 8.07 s

Average length of a 9-1-1 call 63.53 s

9-1-1 Calls By Month

Month	Total
January 2017	3377
February 2017	3216
March 2017	3412
April 2017	3446
May 2017	3948
June 2017	4064
July 2017	4861
August 2017	4869
September 2017	4264
October 2017	4039
November 2017	3614
December 2017	4173

Average 9-1-1 Calls Per Hour

00h	01h	02h	03h	04h	05h	06h	07h	08h	09h	10h	11h
1298	1224	1032	866	0759	983	1267	1289	1890	2121	2390	2462
2.75%	2.59%	2.18%	1.83%	1.61%	2.08%	2.68%	2.73%	4.00%	4.49%	5.05%	5.21%

12h	13h	14h	15h	16h	17h	18h	19h	20h	21h	22h	23h
2392	2599	2768	2805	2761	2768	2779	2480	2462	2239	2033	1614
5.06%	5.50%	5.85%	5.93%	5.84%	5.85%	5.88%	5.25%	5.21%	4.74%	4.30%	3.41%

Transferred vs Kept

Month	Transferred	Ratio	Kept	Ratio
Jan 2017	2361	62.43%	1474	38.44%
Feb 2017	2231	61.19%	1363	37.92%
Mar 2017	2352	62.71%	1475	38.54%
Apr 2017	2278	70.98%	1617	41.51%
May 2017	2488	78.66%	1957	44.03%
Jun 2017	2704	65.50%	1771	39.58%
July 2017	3282	74.13%	2433	42.57%
Aug2017	3265	62.70%	2047	38.54%
Sep 2017	2844	65.40%	1860	39.54%
Oct 2017	2690	68.51%	1843	40.66%
Nov 2017	2384	67.87%	1618	40.43%
Dec 2017	2930	59.28%	1737	37.22%

HANGUPS/MISDIALS

- 10% of our 9-1-1 calls are hangups or misdials
- Require ringback and/or dispatch of an officer
- Drain on both communications staff and officers
- 5721 hangups/misdials in 2017; majority of these are cell calls

Communications Centre

THANK YOU





Report to the Board: Information Technology

From: Director of Information Technology Services – C. Hill

Date: Monday, May 14, 2018

April 2018

- Attended an Interoperability Group meeting with members of Grey County (Fire Departments, EMS, CEMC)
- Deployed Cruiser 65 (IT installed all electronic components)
- Prepared tablets for deployment across all cruisers
- I/MDT testing for deployment on new cruisers
- Completed a number of tasks over the course of the month for West Grey Police Service to align IT services with required compliance
- Upgraded provincial/federal government network connections
- Facilitated testing and training environments for Data Clerks and Dispatchers



Owen Sound Police Service
MONTHLY FINANCIAL REPORT
APRIL 2018

Prepared by: Donna Flood
Financial Coordinator
May 11, 2018

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - APRIL 2018**

DEPARTMENTS 3000 - 3100 - 3200 - 3300

	ACTUALS	BUDGET	VARIANCE	% by Dept.	2018 BUDGET	2017 Actuals
DEPARTMENT 3100 " OFFICERS "	2,065,926.04	2,104,236.47	-38,310.43	-2%	6,090,101	2,161,415.05
CAPITAL ASSETS	167,587.54	45,000.00	122,587.54		135,000	113,985.99
DEPARTMENT 3200 " CIVILIANS "	2,118.03	289,684.37	-287,566.34	-99%	839,053	82,534.74
DEPARTMENT 3300 " COURT "	160,172.79	121,859.83	38,312.96	31%	345,579	155,599.07
DEPARTMENT 3000 " BOARD "	20,512.12	14,178.50	6,333.62	45%	42,536	15,521.97
SUMMARY TOTAL	2,416,316.52	2,574,959.18	-158,642.66		7,452,270	2,529,056.82

-2.13%

Income Adjustments

Diversion Account - Police Services Board
922 2nd Avenue West
Owen Sound, Ontario
N4K 4M7

Income Statement for the Month Ended April 2018

	<u>Current Month</u>	<u>Year to date</u>
Revenues		
CPIC	7,092.20	34,037.23
Compliance Inspection	1,180.00	2,320.00
Vehicle Release	50.00	90.00
Interest Income	190.84	1,201.67
Auction	-	327.32
History Book Sales	-	
Hero Bear Sales	-	
Found Cash	-	566.00
Bottle Refund	-	17.80
	-	-
	<u>8,513.04</u>	<u>38,560.02</u>
Expenses		
Bank Charges	7.29	21.78
	-	-
	<u>7.29</u>	<u>21.78</u>
Net income	<u>8,505.75</u>	<u>38,538.24</u>